

## Regulation 14

### SERVICES PROVIDED BY THE HRURS

#### *Sponsor Governance Committee*

- 1401 Each Member or Associate Club, each Associate School and any School affiliated to the Hampshire Schools Rugby Football Union shall have call, for home matches, on the services of referees arranged by the Society, subject to a fixed charge per match, and to the following conditions.
- 1 The Club shall have at least one Club member who is an active referee with the Society. At the discretion of the Committee of the Society, a Club may be exempted from this condition.
  - 2 The Club shall send the Fixture List for its adult and junior XV's (from Under 16 upwards only) to the Society Appointments' Secretary by 31 July preceding the season to which it relates. Failure to submit a Fixture List in July will inevitably result in referee appointments being omitted from the monthly appointment lists with the resultant aggravation that entails.
  - 3 The Club shall give the Appointments' Secretary not less than six weeks notice in writing of any match not on its Fixture List for which a referee is required. For rearranged fixtures, where six weeks notice is not possible, the Society Re-Appointments' Secretary must be informed as soon as possible.
  - 4 Every application for the appointment of a referee shall be in writing or by e-mail and must state the name of the opposing Club, the date, time and venue.
  - 5 Match fees shall be payable on request and will be set by the Society each season.
- 1402 The Society may also appoint referees to be touch judges, and arrange for a referee assessor/advisor/coach to attend.
- 1403 Referees for matches on Sundays will be appointed in the order of priority approved by the Management Committee.
- 1404 On receiving notification of the appointment of a referee, and having confirmed the match arrangements with the visiting Club the Club shall communicate directly with the appointed referee by telephone (but not by leaving an answer machine message, nor by e-mail) the following information, not later than 2100 on the Thursday before a weekend match or at least forty-eight hours before the scheduled kick-off time for a mid-week match
- 1 The teams involved.
  - 2 The time of kick-off.
  - 3 The shirt colours of both teams, and the home team's alternative colours.
  - 4 Directions to the ground and car parking arrangements..
  - 5 Point of contact.
  - 6 That separate changing and showering arrangements are in place for young, Under 18, or female match officials.

- 1405 The appointed Referee shall confirm with any touch judges appointed by the Society.
- 1406 Clubs are advised that match officials are under no obligation to attend if they have not had verbal confirmation.
- 1407 Clubs are required to provide, whenever possible, the following.
- 1 Readily accessible, preferably pitch-side, first-aid equipment including a stretcher.
  - 2 Ready access to a telephone, ideally a mobile at pitch-side.
  - 3 Easy entry for an ambulance to the pitch.
- 1408 Absence of such cover will not preclude a referee from officiating at a match. However all referees have been instructed to inform the Society Secretary when Clubs do not meet the requirements so that the standards of safety precautions within the County may be monitored.
- 1409 Clubs must not engage, nor seek to engage, the services of the Society's referees for matches, except through the Appointments' or Re-Appointments' Secretaries. Any Club found by the Society Committee to have broken this agreement shall be liable to disciplinary action.
- 1410 Cancellations
- 1 A Cancellation Charge of not more than £50, plus any travelling expenses incurred by the appointed referee and any referee assessor/adviser/coach, shall be payable.
    - 1 By the home Club if it fails to inform, or informs at less than forty-eight hours notice prior to the scheduled kick off time, the appointed referee that a game has been cancelled. The referee will inform the Re-Appointments' Secretary and the Assessments and Grading Manager.
    - 2 By the away Club, if that Club is a Member Club, if it is the cause of a cancellation at less than forty-eight hours notice.
    - 3 By the home Club if it fails to inform the referee that a kick off time has been changed from that previously advised.
  - 2 If the cancellation is caused by a Club not in membership of the Union then it is up to the home Club to take whatever action is necessary to recover any cancellation charge levied by the Society.
  - 3 Failure to pay a Cancellation Charge by the date stated may result in withdrawal of referees.
- 1411 Any incident of referee abuse before, during or after the game will be reported by the referee in writing on a Match Official Abuse Incident Form to the RFU Disciplinary Manager, Society Honorary Secretary and the Union's Disciplinary Secretary. The Child Welfare Manager is to be consulted if the referee is aged under 18.
- 1412 If a Club reports, in writing to the Society Secretary, dissatisfaction with a referee, then that referee shall not be appointed to officiate in any match in which the Club is playing, pending an enquiry by the Society Committee.
- 1413 If a referee reports, in writing to the Society Secretary, dissatisfaction with a Member or Associate Club of the Union for any reason other than abuse, the Society Committee shall hold an enquiry into the allegations. A copy of the referee's report shall be sent to the Club to enable the Club to offer an explanation. The Society

Committee shall have the power to refer the findings of its enquiry to the Disciplinary Subcommittee as a "Rule 5.12" case. The Society Committee may not consider withdrawal of referees until the conclusion of the disciplinary procedure

1414 Sunday Referees

- 1 There is a shortage of referees available to officiate on a Sunday particularly those prepared to officiate in Junior rugby. To alleviate this and to enable everyone to know how the resource will be utilised a prioritized list of appointments has been agreed.
- 2 HRURS will endeavour to appoint appropriately graded match officials to matches on Sundays in the order below. It is of course unlikely that matches in each and every one of these categories will be taking place on the same Sunday.

Hampshire Cup; Hampshire Bowl; Hampshire Plate  
Club Hampshire Under 20 non-Championship; Club Hampshire 18, 17 and 16 Groups  
Hampshire Colts League  
National Clubs Colts Cup; National U17 Clubs Cup  
Club Hampshire Women's XV  
RFUW Leagues  
Club Hampshire 15 and 14 Groups  
Hampshire Clubs Under 17 Cup  
Hampshire Clubs Under 16 League  
Club Hampshire Girls 15 and 18 Groups  
County Trials  
Hampshire Veterans' Cup